



Msunduzi Municipality

INTERNAL/ EXTERNAL ADVERTISEMENT



The Msunduzi Municipality, The City of Choice hereby invites applications from competent, innovative and committed individuals for the following positions. The Municipality is committed to the aims of the Employment Equity Act. The Msunduzi Municipality is an Affirmative Action/ Employment Equity Employer. Msunduzi Municipality is guided by the principle of Employment Equity. People with disabilities are encouraged to apply.

Please note that the Qualification that is not accredited by SAQA (South African Qualification Authority) will not be considered

SEAT: PIETERMARITZBURG

GENERAL MANAGER: INFRASTRUCTURE SERVICES

VAC No: ISF35/22

PURPOSE OF POSITION

Responsible to formulate strategic leadership and direction in the following functional areas: Municipal Infrastructure Planning, Municipal Fleet Management, Project Management, Roads and Storm water, Infrastructure Engineering, Roads and Transportation and Water & Sanitation to ensure the appropriate and profitable provision of Infrastructure services to consumers within the Pietermaritzburg licensed area of supply in accordance with the strategy and policy of the Municipality.

Salary

Minimum R 1 354 200.00 Mid: R1 596 747.00 Max R1 876 176.00

PERIOD

5 Years fixed term contract

Qualifications/ Requirements

- B – Tech / B.Sc. in Civil/Mechanical Engineering or equivalent (NQF 7)
- Registration with the Engineering Council of South Africa as a Professional Engineer (Pr Eng).
- A recognized Postgraduate degree at NQF Level 8 will be an added advantage
- Certificate in Municipal Finance Management (SAQA qualification ID No 48965) or to be obtained within 18 months of appointment
- Advanced knowledge and understanding of relevant policies and legislation; institutional governance systems and performance management, along with extensive knowledge of the local government environment
- Project Management Skills
- Proven Client Orientation and customer focus skills
- Competence in working with all stakeholders to achieve municipal goals
- A minimum of 8 years' experience in a major undertaking of which 5 years must be at senior managerial level.
- Valid drivers' License (Minimum Code B)

LEADING MANAGERIAL COMPETENCIES

- Strategic Direction and Leadership
- Financial Management
- Programme & Project Management
- People Management & Empowerment
- Risk and Change Management
- Knowledge and Information Management
- Good Governance
- Service delivery management,
- Problem solving and analytical thinking
- Client orientation and customer focus,
- Communication, accountability and ethical conduct,
- Policy conceptualization and implementation, Conflict management,
- Risk and change management, Mediations skills,
- Diversity management, Strategic leadership and management
- Legislation Policy and Implementation
- Institutional performance management and accountability

KEY RESPONSIBILITY AREAS

- Municipal Infrastructure Planning
- Project Management
- Municipal Fleet Management
- Water & Sanitation
- Roads & Transportation

Key Performance Areas

- Provide overall strategic leadership and management of the Business Unit.
- Provide oversight and ensures service delivery concerning Municipal Infrastructure Planning.
- Formulate long and short term goals, objectives and action plans
- Verify that operating policies and procedures are in line with Corporate Policy and are adhered to
- Keeping abreast of relevant legislation and reviews

- Suggest amendments to and/or scrapping of bylaws which relates to the business unit
- Report back to the Infrastructure Committee on relevant issues which may arise and on performance in terms of the agreed plans and budgets
- Dealing with adhoc issues that may arise which fall into the terms of reference of the Business unit

Any successful candidate will be granted a period of 18 months to attain the required competencies subject to the employee meeting the relevant qualification and experience of the post advertised as per Municipal Regulations on Minimum Competency Levels, Gazette 29967 of 15 June 2007 and the MFMA Exemption Notice of March 2014

PROSPECTIVE APPLICANTS SHALL BE SUBJECTED TO COMPETENCE ASSESSMENTS AND SECURITY VETTING.

Written application must be submitted on the Prescribed Annexure C Application Form for Employment. The form needs to be filled in completely and signed on the last page (in the event that the application is not completed properly, the application will be disqualified). The form can be obtained from the Msunduzi Municipality website www.msunduzi.gov.za

The following attachments are required:

- The Application form
- Covering Letter
- Detailed CV with two referees with current contact information
- Certified copies of qualifications / certificates, ID and Driver's licence (certified within 3 months or less of the closing date)
- Applicants are requested to furnish telephone number/s at which they may be contacted.

The application needs to be addressed to The acting City Manager, Mrs. MN. Ngcobo, Msunduzi Municipality, and be posted in the box provided on the Ground Floor next to Security in Professor Nyembezi Centre Pietermaritzburg or posted to Private Bag X321, Pietermaritzburg, 3200. Enquiries Mr PW Khumalo (033-3922615)

Closing date: 25 July 2022 by 15H00

IMPORTANT NOTICE TO APPLICANTS

NO late applications will be accepted

No faxed or e-mailed applications will be considered

Applications submitted on a Z83 form WILL NOT be considered Applications which are submitted without using Annexure C Application form WILL NOT be considered

The Directorate Human Resources will not be held responsible for lost applications unless proof of submission can be supplied.

NO applications shall be considered without certified copies of the original documents of qualifications.

Shortlisted candidates will be subjected to thorough evaluations, reference checks of the previous or current employers and references will be contacted. Verifications will be done on his/her qualifications, criminal and credit records.

It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).

Applicants should be a South African citizen or permanent resident.

SHOULD the candidate be successful in the interview and thereafter decline the offer, such candidate will be liable for all costs incurred to have the position re-advertised.

The appointment made will be subject to the signing of an employment contract and performance agreement in terms of Section 57 of the Municipal Systems Act and will be done in accordance with the Regulations on Appointment and Conditions of Employment of Senior Managers.

All interviews will be done in English.

Should there be no correspondence from the Municipality within sixteen weeks after the closing date, kindly consider your Application to be unsuccessful.

CANVASSING OF COUNCILLORS AND/OR OFFICIALS WILL DISQUALIFY YOUR APPLICATION. THE MUNICIPALITY RESERVES THE RIGHT NOT TO FILL THESE POSTS

The advertising of this post is authorised by the City Manager (Acting) Mrs NM Ngcobo

Circulation date: 11 July 2022